



HVM CONVENT SR. SEC. SCHOOL

Affiliated to C.B.S.E, New Delhi (Affiliation No. 1630652 School Code 20632)

KARAMSAR COLONY, NEW SUBHASH NAGAR, BASTI JODHEWAL, LUDHIANA, PUNJAB.

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PCIR/051/2025-26

Date: 16.09.2025

Subject: *Reminder for Pending Dues*

Dear Parents

- As you know that Term –I Examination is going to commence from September 18, 2025, you are requested to clear all pending dues (if any) to avoid any inconvenience in this regard.
- Late fee fine will be imposed as per the following:
 - ☞ 13th – 20th of every month – Rs. 50
 - ☞ 21st – End of the month – Rs. 100
 - ☞ Next month – Rs. 200
- Your prompt action in this matter will be highly appreciated.

Principal